

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 16, 2017 - 7:00 P.M.

The meeting was called to order by Chairman Westrum at 7:00 p.m. Declaration of Quorum – Members present: Tracy Imle, Kris Snyder, Corey Petterson, Tom Stenzel, Jeff Westrum, and James Galloway. Absent: Richard Hetland. Also present: Superintendent Wayne Olson, Principal Burgess, 7 staff members, and 1 community member.

1. **Town Hall Meeting** (Odd Number Months)

4 **Community Comments** – Board Member Stenzel thanked Richard Hetland, Charles Vettleson, the City of Clearbrook, Jeff Jorgenson, and all the folks who helped with the shot put course. Supt. Olson also thanked Tom Stenzel for helping to make it happen.

5 **Spotlight on Education** – Ms. Goudge presented a Power Point of events that have happened since the last board meeting.

6 **Approval of Agenda** – MMS Imle/Galloway to approve agenda as presented. MCU

7 **Approval of Minutes from Previous Meeting** - MMS Imle/Snyder to approve minutes as presented from the September 18, 2017 meeting. MCU
8 **Informational Items**

8.1 **Principal Report – Principal Report** – Principal Burgess discussed the following items: **1) Safety Drills** – We have run two fire drills and two lockdown drills so far. We run 5 by of each by the end of the year. We plan to run fire drills in mid-spring. We will complete lockdown training and run new drills afterwards. Fire Safety Awareness was held last week. ALICE training for students will be held with individual classes. A parent meeting will be held at the upcoming conferences at 5:00 p.m., as well as during the next conferences. The parent meeting will also cover Title I, Success for the Future and ADSIS. **2) 2nd and 3rd Grade** – Two interviews were done last week. **3) NWEA Testing** – Testing has just been completed. The NWEA tests play a part in the teacher evaluation for grades K-2. OLPA's (MCA Practice Tests) are not being offered this year. **4) Upcoming Events** – The Veteran's Day Program will be held at 10:00 a.m. on Friday, November 10th. Conferences are being held this week on Wednesday, October 18th. They will run from 1:00-7:30 p.m. There will be a Community Ed Summer Rec Fundraiser dinner during conferences. The Career Fair will be moved to Spring Conferences.

8.2 **Superintendent Report** – Mr. Olson discussed the following items: **1) Levy** - Runs have showed that our levy should stay at about the same amount that was discussed before. **2) Audit** - The Auditors will present next month. At this time we are planning to do this via teleconference, as per the board decision at an earlier meeting. **3) LTFM** - F J & J was here to discuss the building needs for LTFM. He suggested that we bring in a roofing expert. The roofer saw a few small holes, and some pulling away of the asphalt on the corners. The roofer suggested that if we fix these items, and keep fixing the small items, the roof should last at least 10 more years. The quote has not come in yet, but should be under \$3,000. At this time the plan is to fix the small items. By doing so, this should also help keep the insulation from needing to be replaced. **4) Milk Cooler** – One milk cooler needed to be replaced. Repairs were approximately 60% of the cost of a new cooler, so it was decided to replace the cooler.

8.3 **Committee Reports** – We should set a date for Meet and Confer. The date will be November 8, 2017, at 4:00 p.m. Items should be to the Superintendent by November 1st.

9 **Consent Calendar** – MMS Petterson/Snyder to approve Consent Calendar as presented. MCU

9.1 **Approval of Bills Presented**

Payroll Expense Checks and Checks Written between Board Meetings:

Payroll Checks

September Bills

65192 – 65254/Wires

0029955 – 0029977

Voucher Numbers: 50301 – 50383

Check Numbers: 65255 – 65309

Total Payroll/Expense Checks Approved: \$500,422.90

9.2 **Approval of Electronic Transfers and Other Banking Transactions**

9.3 **Approval of Treasurer's Report**

10 **Old Business**

10.1 **Payment of student ACT Testing Fee** – Supt Olson gave a history of the state payment for ACT testing for all students. This year the state will only reimburse for students eligible for free and reduced lunches. Cost varies from year to year, but can range from \$1,200 - \$2,400 per year, which is just a guess. The topic can be revisited each year. MMS Snyder/Galloway that we pay for all Juniors to take the ACT test at our site. Students who are eligible for free and reduced lunches will have their test fees covered by the State. The District will pay for only one ACT test per student in their Junior year. MCU.

10.2 **Approval Elementary Staffing in 2nd and 3rd Grade** – Supt Olson advised on the situation regarding the interviews. We have 4 options **1)** Leave as is – Currently 1 2nd grade/1 3rd grade and one combined class. 2nd grade is split for 2 hours per day, and 3rd grade is together for 1 ½ hours, and is split the remaining time. **2)** Split 3rd grade and 2nd grade stays as one, with additional para support. **3)** Add a half time teacher **4)** Add a full time teacher and split both grades. Discussion was held. Going forward, we need to set criteria for splitting so that we don't go through this every fall. We could reopen the position in mid-December to look for a teacher candidate. A teacher spoke regarding the situation, and advised it's better to leave things as they are rather than shift things around. The board decided to keep things as is, but continue to review our options. Since we are leaving things as is, no motion was required.

- 11 **New Business**
 - 11.1 **Personnel**
 - 11.1.1 **Approval of Head Boys' Basketball Coach-Chris Westrum** – MMS Imle/Galloway to approve. Board member Westrum abstained from voting. Motion carried.
 - 11.1.2 **Approval of Assistant Boys' Basketball Coach-Dylan Goudge** – MMS Imle/Stenzel to approve. MCU..
 - 11.2 **Certified Staff Seniority List** – Will be posted for a month and then will be brought to the board for approval.
 - 11.3 **Non-Classified Seniority List** – Will be posted for a month and then will be brought to the board for approval.
 - 11.4 **Approve Assurance of Compliance** – MMS Imle/Petterson to approve Assurance of Compliance. MCU.
 - 11.5 **Approval of Resolution Establishing Combined Polling Places** – MMS Imle/Galloway to approve Resolution. Roll Call Vote – Snyder – Aye, Petterson – Aye, Stenzel – Aye, Galloway – Aye, Imle – Aye, Westrum – Aye. MCU.
- 12 **Action Items for November Meeting** –
 - 12.1 Meet and Confer Meeting
 - 12.2 Teacher Candidates/Staffing Issues
 - 12.3 Copy of Audit for November board meeting.
- 13 **Adjournment** – MMS Galloway/Imle to adjourn at 8:13 p.m. MCU

Next Regular Meeting – Monday, November 20, 2017 at 7:00 p.m.