

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
January 23, 2019 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:02 p.m. Declaration of Quorum – Members present: Tracy Imle, Corey Petterson, Tom Stenzel, Richard Hetland, and Jim Galloway (arrived at 7:-07 p.m.). Absent: Jeff Westrum, and Kris Snyder. Also present: Superintendent Jeff Burgess, Principal Dugstad, Jodie Zesbaugh, representing Ehlers (via telephone), 3 staff members, and 1 community member

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – Ms. Goudge gave highlights of events and happenings since the last board meeting.
- 6 **Approval of Agenda** – MMS Stenzel/Hetland to approve agenda as presented; MCU
- 7 **Approval of Minutes from Previous Meeting** –
 - 7.1 12-17-18 Regular Meeting MMS Petterson/Stenzel to approve as presented. MCU.
 - 7.2 1-7-19 Reorganization/Special Meeting – Stenzel/Hetland to approve as presented. MCU
- 8 **Informational Items**
 - 8.1 **Principal Report** –Principal Dugstad discussed the following items: **1) Building Updates** – Mr. Dugstad advised that blankets & backpacks will no longer be allowed in the classroom. He further advised that penalties for vaping or having vaping supplies have increased. **2) Professional Development** – A workshop was held in Thief River Falls, on Monday, January 21st. As this was an In-Service Day, all District teachers attended. One workshop taught about suicide prevention. **3) Math Corps** – Mr. Dugstad advised that the program is up and running, and will be providing services to students soon. This program is related to our School Improvement program in math as previously mentioned.
 - 8.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational** – **A) Minnesota Math Corps** started last week. It is a positive thing for the District with relatively little cost. He will be exploring more opportunities with Minnesota Reading Corp. **2) Building** – **A) The mixing motor for the air has gone out.** Lowell is currently looking to repair it. However, if Lowell is unable to find parts our current estimate for repair is \$6,000. **B) The Safety Committee met to go over the Mock OSHA report.** We have a lot of small things to tidy up. We are trying to move some items out of the storage shed. We will look at ways to discard or possibly sell some of our no longer used materials. **3) Legislative** – Mr. Burgess attended MSBA 1/17 – 1/18/19. He handed out copies of MSBA’s legislative agenda and discussed legislative updates. **4) Financial** – Comparison Reports are on track.
 - 8.3 **Committee Report** – None
- 9 **Consent Calendar** – MMS Petterson/Galloway to approve Consent Calendar as presented. MCU
 - 9.1 Approval of Bills Presented

Payroll Expense Checks and Checks Written between Board Meetings:	66774– 66852/Wires
Payroll Checks	0030259 – 0030266
December Bills	Voucher Numbers: 53970 – 54061
	Check Numbers: 66853 – 66903
	Total Payroll/Expense Checks Approved: \$1,318,272.13
 - 9.2 Approval of Electronic Transfers and Other Banking Transactions
 - 9.3 Approval of Treasurer’s Report
- 10 **Old Business**
 - 10.1 Resolutions Awarding Sale of Bonds – Jodie Zesbaugh, of Ehlers, discussed the bond sale results. MMS Petterson/Stenzel to accept Resolution Awarding the Sale, Determining the Form and Details, Authorizing the Execution, Delivery and Registration, and Providing For the Payment of General Obligation School Building Bonds, Series 2019A – Roll Call Vote – Stenzel – Yes, Petterson – Yes, Hetland – Yes, Galloway – Yes, Imle - Yes
- 11 **New Business**
 - 11.1 **Investment of Bond Proceeds** – MMS Galloway/Hetland to approve investment of Bond Funds, at the discretion of the Finance Committee. MCU.
 - 11.2 **Achievement and Integration Plans** – Informational item only. No action required.
 - 11.3 **Winter Weather Procedures** – MMS Stenzel/Galloway to approve winter weather procedures. MCU.
 - 11.4 **Calendar Discussion** – Discussion was held regarding 2 calendar options. No decision is required at this time.
 - 11.5 **Rainwater Pond Discussion** – Discussion was held regarding the possibility of allowing Clearwater Soil & Conservation to create a rain garden, midland and upland areas of the District’s Property. Discussion was held. No motion/approval is required at this time.
 - 11.6 **Resolution For Administration to Make Recommendations for Reduction of Programs/Staff** – MMS Imle/Galloway to approve Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore. Roll Call Vote – Stenzel – Yes, Petterson – Yes, Hetland – Yes, Galloway – Yes, Imle – Yes. MCU.

12. **Action Items for February Meeting –**
 - 12.1 Meet and Confer
 - 12.2 Superintendent Evaluation – When is it done?
 - 12.3 Finance Committee Meeting – Monday, January 28, 2019
- 13 **Adjournment** – MMS Galloway/Hetland to adjourn at 8:25 p.m. MCU

Next Regular Meeting – Monday, February 25, 2019 at 7:00 p.m.