

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 18, 2017 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:03 p.m. Declaration of Quorum – Members present: Tom Stenzel, Tracy Imle, Richard Hetland, Corey Petterson, James Galloway, Absent: Kris Snyder and Jeff Westrum. Also present: Superintendent Wayne Olson, Principal Burgess, 3 staff members, and 1 community member

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – Ms. Goudge showed a power point of events that have taken place since the last meeting.
- 6 * **Approval of Agenda** – MMS Hetland/Galloway to approve agenda as presented; MCU
- 7 * **Approval of Minutes from Previous Meeting** - MMS Galloway/Petterson to approve minutes as presented from the November 20, 2017. MCU. MMS Heland/Stenzel to approve minutes as presented from the December 5, 2017 meeting. MCU
- 8 + **Informational Items**
 - 8.1 **Principal Report – Principal Report** – Principal Burgess discussed the following items: 1) **Events and Concerts** – The Elementary Concert was last Tuesday. The High School Concert is tomorrow. The game that was cancelled due to weather, and the dance that followed have been rescheduled to this Friday, December 22nd. The end of the 1st semester is January 12, 2018. 2) **Staff Development** – A Teacher In-Service Day will be held on January 15, 2018. Teachers will be staying in Clearbrook-Gonvick School for the In-Service this year. 3) **Conferences** – Conferences will be held on February 15th from 1:00 – 7:00 p.m., and on February 16th from 8:00 – 11:00 a.m. The High School Teachers will be in the gym. 4) **Staffing** – The Native American Support positions have still not been filled. There is a possibility of doing some shifting with paras to fill and support the positions. Interviews for 2nd and 3rd grade teachers were done last week. 5) **Scheduling** – There is a possibility of a hybrid schedule for 6th grade. The 6th grade teacher would have the students for half the day and the students would then spend a half day in junior high school classes. Scheduling this would be difficult, but it would help solve the spacing issue.
 - 8.2 **Superintendent Report** – Mr. Olson discussed the following items: 1) Space - District's potential need for more classroom space. 2) Finances - District's past financial position, current financial position and potential future position.
 - 8.3 **Committee Reports** – None
- 9 * **Consent Calendar** – MMS Petterson/Hetland to approve Consent Calendar as presented. MCU
 - 9.1 **Approval of Bills Presented**

Payroll Expense Checks and Checks Written between Board Meetings:	65420 – 65469/Wires
Payroll Checks	0030007 – 0030018
November Bills	Voucher Numbers: 50826 – 50913
	Check Numbers: 65470 – 65524

Total Payroll/Expense Checks Approved: \$446,409.84
 - 9.2 **Approval of Electronic Transfers and Other Banking Transactions**
 - 9.3 **Approval of Treasurer's Report**
- 10 **Old Business**
 - 10.1 * **Approval of Adding Elementary Teacher** – MMS Galloway/Petterson to add a part-time elementary teacher. MCU
 - 10.2 * **Approval of Allowing Student Overseas Trip** – School Counselor Megan Godtland presented a proposal to allow a student overseas trip. She answered questions asked by the board. Discussion was held. Supt Olson suggested that the board might consider allowing Megan to coordinate the trip as a stand-alone trip, not using the School District as a sponsorship, but using the school for meetings, etc. This would not require the district to have additional insurance. Supt. Olson suggested the board allow Megan to start the process and the board can decide later how much involvement the District should have. The board informally agreed to allow Megan to start the process.
- 11 **New Business**
 - 11.1 * **Personnel**
 - 11.1.1 **Approve Hiring of Jo Voxland as Office Assistant** – MMS Stenzel/Hetland to approve. MCU.
 - 11.1.2 **Approve Hiring of James Bettin as Assistant JH Boy's Basketball Coach** – MMS Petterson/Stenzel to approve. MCU.
 - 11.1.3 **Approve Hiring of Hanna Lavin as Assistant JH Girl's Basketball Coach** – MMS Galloway/Hetland to approve. MCU.
 - 11.2 + **Truth in Taxation Hearing** – Supt. Olson presented the Truth in Taxation Power Point. He answered questions asked by the Board.
 - 11.3 * **Approval of Levy Limitation and Certification (Levy 17, Pay 18)** – MMS Petterson/Stenzel to approve the Proposed 2017, Pay 2018 levy at the max, with the exception of Alternative Compensation (Q-Comp) levy, for a total levy of \$1,533,316.30. MCU.
 - 11.4 **Approval of Hiring Process Guidelines** – Postponed until next month.
 - 11.5 * **Approval of Bids on Shop Equipment** – MMS Hetland/Stenzel to approve the sale of the table saw to Wayne Olson for \$221.76. MCU. MMS Hetland/Stenzel to approve the sale of the band saw to Mark Gazelka for \$ \$380.00. MCU.

12 **Action Items for January Meeting –**

12.1 Approval of Hiring Process

13 **Adjournment** – At 7:50 p.m. 2 members left the meeting, and there was no longer a quorum. Items with an asterisk (*) next to them were discussed and decided upon while a quorum existed. Informational items only (marked with +) were discussed after no quorum was available. The presentation of informational items was finished at 8:15 p.m.

Next Regular Meetings – Thursday, January 25, 2017 at 7:00 p.m.

Monday, February 26, 2017 at 7:00 p.m.