

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 26, 2018 - 7:00 P.M.

The meeting was called to order by Chairman Wetrum at 7:02 p.m. Declaration of Quorum – Members present: Corey Petterson, Tom Stenzel, Jeff Westrum, Tracy Imle, Richard Hetland, James Galloway, and Kris Synder. Absent: None. Also present: Superintendent Wayne Olson, Principal Burgess, 6 staff members, and 3 community members

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – A question was asked about the agenda that was faxed to the paper. A new agenda has been provided.
- 5 **Spotlight on Education** – Ms. Goudge did a PowerPoint presentation highlighting events and happenings since the last board meeting.
- 6 **Approval of Agenda** – MMS Galloway/Petterson to approve agenda as amended, moving 11.5 up to the Calendar committee report, and with the addition of item 11.8; MCU
- 7 **Approval of Minutes from Previous Meeting -**
 - 7.1 MMS Imle/Stenzel to approve minutes as presented from the January 24, 2018 regular meeting. MCU
 - 7.2 MMS Galloway/Petterson to approve minutes as presented from the February 7, 2018 special meeting
- 8 **Informational Items**
 - 8.1 **Principal Report – Principal Report** – Principal Burgess discussed the following items: 1) **Scheduling for Next Year** – College Ag will be offered through Northland. We are looking at solutions for 11th grade math. We discovered that we were missing some standards for 11th grade math that we are tested on in the MCAs. Several options are being discussed. The schedule will be similar to this year's schedule. 2) **Elementary Class Sizes** – Do we wish to set a class size limit? We will go through teacher teams and leadership teams to look at optimum class sizes. 3) **Personnel** - We are requesting approval to hire a new para, while shifting one para, to help in the high school. We have posted for a math and business teacher. We will look for the best fit for teachers coming in with these positions. 4) **Testing** – Testing will begin April 9th. Teachers will be giving some of the MCA tests in the classroom using Chromebooks. Several other schools are doing this. Lab space is short with the 2nd grade split.
 - 8.2 **Superintendent Report** – Mr. Olson discussed the following items: 1) Calendar Committee 2) Superintendent Search Update
 - 8.2.1.1 Calendar Committee – The committee met 4-5 times. Teachers, John Lavin & Tammy Ragan gave a report on the process of choosing the calendar options.
 - 8.2.1.2 Search Update – Supt Olson reviewed the recent survey done by staff and community members. He reviewed items that had the 5 highest challenges for the district, the 5 highest goals, the 5 attributes of the candidate, and the 5 greatest strengths of the district. Supt Olson pointed out that several questions were written by individuals taking the survey. Supt Olson reviewed areas that he had sent emails to all possible candidates, and advised that the job has been posted on several sites. Reminder emails were sent to the same group last week. We currently have 4 applicants, and Supt Olson anticipates at least 1 more applicant. This closes next Monday. The decisions that need to be made include – selection of the candidates so background checks can be done, as well as the process and when to set up interviews. Discussion was held on how to proceed. The decision was made to hold a meeting on Thursday, March 8th at 7:00 to review the applications. Interviews would be held on Thursday, March 15th. Supt Olson will set up a schedule with a time starting at 5:30 p.m.
 - 8.3 **Committee Reports** –
 - 8.3.1 Facilities Committee – Members Hetland and Stenzel discussed items that were highlighted during the last walk through. Highlighted items included – roof, commons, gym floor. A prioritization schedule will be set up for replacement of lighting with LED lighting and fixtures.
- 9 **Consent Calendar** – MMS Stenzel/Imle to approve Consent Calendar as presented. MCU
- 9.1 **Approval of Bills Presented**

Payroll Expense Checks and Checks Written between Board Meetings:	65652 – 65717/Wires
Payroll Checks	0030060 – 0030078
February Bills	Voucher Numbers: 51363 – 51446
	Check Numbers: 65718 – 65777

Total Payroll/Expense Checks Approved: \$459,904.10
- 9.2 **Approval of Electronic Transfers and Other Banking Transactions**
- 9.3 **Approval of Treasurer's Report**
- 10 **Old Business**
 - 10.1 **Hiring Process Guidelines** – Tabled until March meeting.
- 11 **New Business**
 - 11.1 **Personnel**
 - 11.1.1 **Approve Resignation of Shelby Dukek** – MMS Imle/Stenzel to approve. MCU.
 - 11.1.2 **Approve Hiring of Brittany Salzer- Para** – MMS Imle/Snyder to approve. MCU.
 - 11.2 **Approval of contract with ICS for Facilities** – Supt Olson presented contract from ICS to review current facilities approval and potential additions. Discussion was held. MMS Imle/Petterson to approve contract. MCU
 - 11.3 **Resolution for Minnesota to Fully Fund Special Education** – MMS Petterson/Galloway to approve Resolution asking the State of Minnesota to fully fund Special Education. MCU.

- 11.4 **Resolution for the Federal Government to Fully Fund Special Education** – MMS Imle/Petterson to approve Resolution asking the United States to fully fund Special Education. MCU
- 11.5 **Approval of 2018-2019 School Calendar** – MMS Stenzel/Hetland to approve the calendar option #1 (short calendar) for 2018-2019. Roll Call Vote Snyder – No, Galloway – Yes, Petterson – No, Stenzel – Yes, Hetland – Yes, Imle – Yes, Westrum – Yes. Motion Carries 4–3.
- 11.6 **Approval of Medical Leave for Jean Naastad effective February 12, 2018** – Leave will be without pay or benefits. MMS Imle/Petterson to approve medical leave up to 6 months. MCU.
- 11.7 **Approve Native American roster from Red Lake** – MMS Imle/Galloway to approve the Native American Roster. MCU
- 11.8 **Approval of Native American Policies and Procedures** – MMS Galloway/Imle to approve as presented. MCU.
- 12 **Action Items for March Meeting** –
 - 12.1 Hiring Process Guidelines
 - 12.2
 - 12.3
- 13 **Adjournment** – MMS Imle/Galloway to adjourn at 8:15 p.m. MCU

Next Meetings – Special Meeting – Superintendent Search - Thursday, March 8, 2018 at 7:00 p.m.
Superintendent Interviews – Thursday, March 15th, with times starting at 5:30 p.m. (tentatively)
Regular Meeting - Monday, March 19, 2018