

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
June 17, 2019 - 7:00 P.M.

The meeting was called to order by Chairman Westrum at 7:02 p.m. Declaration of Quorum – Members present: Tom Stenzel, Jeff Westrum Corey Petterson, Richard Hetland, Tracy Imle. Absent: James Galloway, Kris Snyder. Also present: Superintendent Jeff Burgess, Principal Dugstad, 3 staff members, and 1 community member

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – None
- 6 **Approval of Agenda** – MMS Imle/Hetland to approve agenda as presented. MCU
- 7 **Approval of Minutes from Previous Meeting** – MMS Petterson/Stenzel to approve minutes as presented. MCU
- 7.1 5/20/19 Regular Meeting
- 8 **Informational Items**
 - 8.1 **Principal Report** –Principal Dugstad discussed the following items: **1) End of Year** – Mr. Dugstad thanked the board, staff and community for making his first year a good year. **2) Athletics/Activities** – Our track team did well as state. Josiah Hubbard & Danae Stenzel represented us well. Josiah took 2nd in the hurdles, and Danae took 8th in hurdles. Ethan Dorman qualified for state but was unable to compete. The Trap Club also did well at the state competition. **3) Personnel** – We will be interviewing for the English position on Friday, June 21st. We have two applicants **4) Professional Development** – We have begun planning with Trident (Amy Mulry). Make-Up days are completed – we worked with our data and MN standards to try to improve instruction. A big focus during the 2 days was collaboration. We are working math and reading standards into our specialists’ curriculum. **5) Curriculum Days started today** – Teachers will come in for a few days and work on Math. Math numbers went up some this year, we are going to try to keep that trend going.
 - 8.2 **Superintendent Report** – Mr. Burgess discussed the following items: 1) **Educational – ADSIS** – We re-applied for ADSIS. We are just waiting to hear if the application was approved with the addition of a K-3 math interventionist was accepted. 2) **Building – Cleaning Out Garage/Storage** – We have some broken and unused items. We are currently looking at selling the items we do not use. 3) **Legislative – Policies** - We are getting some of the policies that were passed as part of the budget bill. Two will be the board authority for operating referendums and student accounts. These will be presented later. 4) **Financial – Comparison Reports** – These are on track. We have some big expenditures and payments at the end of June. 5) **Building Project – Project Manager** - Ken Anderson, who was our project manager, resigned from ICS. Justin Maaninga has been assigned to our project. Justin is a senior project manager. Communication on this process has been good. Bids are going out in June and our bid day is June 27th. 6) **Personnel** – We did not get any applications for the DCD opening. BRIC is now advertising for the position.
 - 8.3 **Committee Report** –
 - 8.3.1 Negotiations – A meeting was held a couple ago. Things are moving along well.
 - 8.3.2 Finance – Budgets gone over & we will attempt to be more exact on the line to line items. This will help give us a better idea of where we stand.
- 9 **Consent Calendar** – MMS Stenzel/Hetland to approve Consent Calendar as presented. MCU
 - 9.1 Approval of Bills Presented

Payroll Expense Checks and Checks Written between Board Meetings:	67250 – 67280/Wires
Payroll Checks	0030296 – 0030298
June Bills	Voucher Numbers: 55194 – 55254
	Check Numbers: 67281 – 67312
	Total Payroll/Expense Checks Approved: \$420,752.08
 - 9.2 Approval of Electronic Transfers and Other Banking Transactions
 - 9.3 Approval of Treasurer’s Report
- 10 **Old Business**
 - 10.1 **Room Painting** – Supt Burgess discussed the bid that was received for painting a room with supplies and labor. Discussion was held. No motion is required to move forward with painting 3 rooms.
- 11 **New Business**
 - 11.1 **Resolution Regarding Board Control of Extracurricular Activities** – MMS Imle/Hetland to approve resolution to move extracurricular activities to board control. MCU
 - 11.2 **Reauthorization of Board Approved Referendum Authority** – MMS Imle/Petterson to approve resolution reauthorizing a previously authorized board approved referendum authority. MCU
 - 11.3 **Approve Insurance Bids for 2019-2020** – MMS Imle/Stenzel to approve bid from Vaaler Insurance. MCU.
 - 11.4 **Budget for 2019-2020** – Supt Burgess presented the budget for 2019-2020. MMS Imle/Hetland to approve budget for 2019-2020. Total revenues budgeted \$6,792,099.00, and total expenditures budgeted \$6,756,899.00. MCU.
 - 11.5 **Hiring of Danielle Derby, Cook** – MMS Imle/Stenzel to approve hiring. MCU.

12. **Action Items for July Meeting –**

12.1

12.2

12.3

13 **Adjournment** – MMS Imle/Petterson to adjourn at 7:40 p.m. MCU

Next Regular Meeting – July 15, 2019 at 7:00 p.m.