

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
JUNE 18, 2018 - 7:00 P.M.

The meeting was called to order by Chairman Westrum at 7:01 p.m. Declaration of Quorum – Members present: Tracy Imle, Richard Hetland, Kris Snyder, Tom Stenzel, James Galloway, Corey Petterson, and Jeff Westrum. Absent: None. Also present: Superintendent Wayne Olson, Principal Burgess, 2 staff members, and 1 community members

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – None
- 6 **Approval of Agenda** – MMS Imle/Galloway to approve agenda as presented. MCU
- 7 **Approval of Minutes from Previous Meeting -**
 - 7.1. **May 21, 2018 Meeting** – MMS Snyder/Stenzel to approve minutes as presented from the May 21, 2018 regular meeting. MCU
 - 7.2. **June 14, 2018 Meeting** – MMS Snyder/Stenzel to approve minutes as presented from the June 14, 2018 regular meeting. MCU
- 8 **Informational Items**
 - 8.1 **Principal Report – Principal Report** – Principal Burgess discussed the following items: 1) **Staff Development** – The Curriculum Committee has started the summer curriculum review. They are currently reviewing Science/English Language Arts (ELA). They will be reviewing standards, data and class practices for these subjects. 2) **Staffing** – We have a Math Corps Position and a 2nd grade long term sub position open. 3) **Class Sizes** – 3rd grade class size is 23 at the moment. We are monitoring registration numbers. We have gotten some new students in the last couple weeks. 4) **Handbook Changes** – Some changes will include – College Credit, Academic Awards, Honor Graduates, Valedictorian and Salutatorian, and the Summary of Credits. 5) **Minnesota Math Corps** – The District applied for the position in February. We were awarded a full time tutor for grades 4-8 math. The District will pay an installment fee, which is approximately \$2,000, and Math Corps will pay salary, benefits and education award. The sessions will be 90 minutes long, and will serve partially proficient students.
 - 8.2 **Superintendent Report** – Mr. Olson discussed the following items: 1) **Direct Deposit** – Please fill out and leave tonight or send in to the office. Please also verify meeting dates and leave for mid-July payroll 2) **Transition** – Mr. Olson and Mr. Burgess have met several times to discuss the transition 3) **Non-Certified Staff Negotiations** – July 18, 2018 is the meeting date for negotiations. 4) **3 Year Old Program** – Retiring principal from Bagley stopped by to discuss the success of the 3 year old program for Bagley.
 - 8.3 **Committee Reports** - None
- 9 **Consent Calendar** – MMS Stenzel/Petterson to approve Consent Calendar as presented. MCU
 - 9.1 **Approval of Bills Presented**

Payroll Expense Checks and Checks Written between Board Meetings:	66028 – 66056/Wires
Payroll Checks	0030149 – 0030177
May Bills	Voucher Numbers: 52271 – 52355
	Check Numbers: 66057 – 66116

Total Payroll/Expense Checks Approved: \$436,135.82
 - 9.2 **Approval of Electronic Transfers and Other Banking Transactions**
 - 9.3 **Approval of Treasurer's Report**
- 10 **Old Business**
 - 10.1
- 11 **New Business**
 - 11.1 **Personnel** – None to discuss.
 - 11.2 **Approval of 2018-2019 School Budget** – Superintendent Olson presented the proposed budget for the 2018-2019 school year for all funds. MMS Petterson/Galloway to approve the 2018-2019 budget as presented. MCU.
 - 11.3 **Approval of District Water Compliance Plan** – Superintendent Olson discussed new requirements for lead testing in water and the required Water Compliance Plan. MMS Imle/Hetland to approve plan as presented. MCU.
 - 11.4 **Approval of Q-Comp Report for 2017-2018** – Sarah Goudge presented the Q-Comp report for 2017-2018. MMS Imle/Stenzel to approve the report as presented. MCU
 - 11.5 **Approval of Summer Recreation/Coaches/Staff** – MMS Stenzel/Galloway to approve coaches as presented. MCU
 - 11.6 **Discussion on Continued ICS Services for Possible Facility Improvements** – Supt Olson discussed original contract for ICS services. If the District chooses to proceed with a building project, the board will need to move on to the next phase, which would involve planning and budgeting, which would cost \$3,940. If The District would like to proceed with a bond issue, the decision would need to be made by the July board meeting. MMS Imle/Petterson to move forward with next phase of the possible facility improvement, and enter a contract with ICS. MCU.
12. **Action Items for July Meeting** – None
- 13 **Adjournment** – Before adjourning the meeting, Chairman Westrum thanked Superintendent Olson for his service. It was an honor to serve with him. MMS Galloway/Imle to adjourn at 7:54 p.m. MCU

Next Regular Meeting – Monday, July 16, 2018

Non-Certified Staff Negotiations – Wednesday, July 18, 2018