

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
TOWN HALL /REGULAR MEETING
JULY 17, 2017 - 7:00 P.M.

The meeting was called to order by Chairman Wetrum at 7:00 p.m. Declaration of Quorum – Members present: Kris Snyder, Jeff Westrum, Tracy Imle, Richard Hetland, James Galloway, and Corey Petterson. Absent: Tom Stenzel, Also present: Superintendent Wayne Olson, Principal Burgess, 3 staff members, and 1 community member

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – None
- 6 **Approval of Agenda** – MMS Imle/Galloway to approve agenda as amended – item 11.1.3. MCU
- 7 **Approval of Minutes from Previous Meeting** - MMS Petterson/Imle to approve minutes as presented from the June 19th meeting. MCU
- 8 **Informational Items**
 - 8.1 **Principal Report – Principal Report** – Principal Burgess discussed the following items: 1) **Handbook Updates** – Some of the changes to policy included cell phones, the dress code, and extracurricular behavior expectations/consequences. 2) **Staffing for the following positions** – The District has 2 para positions left to fill, and a High School English position. 3) **Summer School** – Two students have taken summer school through NESC. They have until the end of August to complete their courses.
 - 8.2 **Superintendent Report** – Mr. Olson discussed the following items: 1) Summer Projects – Custodial staff projects are moving ahead. Pipe repair project is ongoing, and should be done soon. 2) The transportation contract has been forwarded to Steins, and they should be in soon to sign the contract. 3) Resignation in HS Language Arts – The position is posted. We have discussed the possibility of getting a variance if needed
 - 8.3 **Committee Reports** –
 - 8.3.1.1 **Transportation** – The committee met and reviewed the contract for Stein’s
- 9 **Consent Calendar** – MMS Petterson/Imle to approve Consent Calendar as presented. MCU
 - 9.1 Approval of Bills Presented
 - Approval of Bills Presented
 - Payroll Expense Checks and Checks Written between Board Meetings: 64886 – 64908, 64952
 - Payroll Checks 0029881 – 0029928
 - June Bills (Cleanup Vouchers) Voucher Numbers: 49575 – 49624
 - Check Numbers: 64909 – 64930
 - July Bills Voucher Numbers: 49625 – 49659
 - Check Numbers: 64931 – 64951
 - Total Payroll/Expense Checks Approved: \$513,726.31
- 9.2 Approval of Electronic Transfers and Other Banking Transactions
- 9.3 Approval of Treasurer’s Report
- 10 **Old Business**
 - 10.1 No Old Business
- 11 **New Business**
 - 11.1 **Personnel**
 - 11.1.1 **Resignation of Mark Carter, Language Arts Teacher** – MMS Imle/Galloway to approve resignation. MCU.
 - 11.1.2 **Approval of Athletic Coaches, 2017-18** – MMS Galloway/Hetland to approve coaches as presented. MCU.
 - 11.1.3 **Resignation of Anna Morris, Paraprofessional** – MMS Imle/Galloway to approve resignation. MCU
 - 11.2 **Approval of Education Minnesota Clearbrook-Gonvick Contract** – MMS Imle/Hetland to approve contract as presented. MCU
 - 11.3 **Approval of Elementary Handbook** – MMS Imle/Snyder to approve handbook as presented. MCU.
 - 11.4 **Approval of High School Handbook** – MMS Imle/Petterson to approve handbook as presented. MCU.
 - 11.5 **Approval of Sanford Sports Medicine Contract** – MMS Galloway/Imle to approve contract as presented. MCU
 - 11.6 **Approval of Lunch Fees and Vendor Bids for the 2017-2018 School Year** –
Approve Land O’Lakes - MMS Imle/Petterson to accept Milk Bid for the 2017-2018 school year. MCU
Approve U.S. Foods - MMS Imle/Galloway to accept the U.S. Food bid for vendor services 17-18 school year. MCU.
Approve 5 cent increase on student and adult meals & milk – MMS Imle/Galloway to accept the lunch fee schedule as presented. MCU
 - 11.7 **Approval of Activity Fees** – MMS Galloway/Hetland to approve activity fees as presented. MCU.
 - 11.8 **Long-Term Facilities Maintenance Revenue** – Supt. Olson presented the projected LTFM revenue for the 2017-2018 school year. MMS Galloway/Petterson to approve LTFM Revenue report as presented. MCU.
 - 11.9 **Resolution Approving LTFM Plan** – MMS Imle/Petterson to approve resolution. Roll Call Vote – Petterson - Aye, Galloway - Aye, Hetland - Aye, Snyder - Aye, Imle – Aye, and Westrum – Aye. MCU
 - 11.10 **Adding Student Custodial Summer Help** – Supt Olson requested that 2 students who applied to CEP but did not receive jobs due to CEP funding issues be hired by the district to help custodians to finish the summer cleaning schedule. MMS Petterson/Snyder to approve adding student custodial summer help. MCU.

- 12 **Action Items for August Meeting –**
 - 12.1 Hiring for open positions
- 13 **Adjournment** – MMS Imle/Galloway to adjourn at 7:48 p.m. MCU

Next Regular Meeting – Monday, August 21, 2017 at 7:00 p.m.