

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
February 16, 2021 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:01 p.m. Declaration of Quorum – Members present: Vanessa Gustafson, Vern Wittenberg, Tracy Imle, Gus Vettleson, Corey Petterson, and Dudley Wishard (in person); None (via zoom). Absent: Jeff Westrum. Also present: Superintendent Jeff Burgess (in person); Principal Dugstad (in person); staff members (in person/zoom); and community members (zoom)

- 1 **Town Hall Meeting** – Odd Number Months
- 4 **Community Comments** – A representative from University of Minnesota Crookston explained a scholarship that is available to our students, with the potential of up to \$12,000/year.
- 5 **Spotlight on Education** – Ms. Anderson showed a power point presentation of events that have happened since the December board meeting.
- 6 **Approval of Agenda** – MMS Vettleson/Wittenberg to approve agenda as amended, adding item 11.9 – Approve hiring Linda Brown for Distance Coordinator, 11.10 – Accept Resignation of Kim Anderson. MCU.
- 7 **Approval of Minutes from Previous Meeting** - MMS Petterson/Gustafson to approve minutes as presented. MCU.
- 7.1 1/19/21– Regular Meeting
- 8 **Informational Items**
- 8.1 **Principal Report** –Principal discussed the following items: **1) Enrollment Update** – Principal Dugstad discussed the current enrollment numbers. **2) Distance Learning Coordinator** – Principal Dugstad updated the board on this position, and the current coordinator **3) Snow Week/FFA Week is Next Week** – Principal Dugstad discussed the upcoming week & the planned events. **4) NWEA Testing** – Principal Dugstad advised that NWEA testing is completed for winter 2021, and discussed some of the preliminary results.
- 8.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational - A) VPK/ADSI/A&I** – Supt Burgess updated the board on the status of the applications. He expects that ADSIS and Achievement & Integration will be approved. He does not expect VPK to be approved, based on current communications from MDE. However, we will not know for certain until the legislative session is complete. **B) Due North Education Plan** – Supt Burgess discussed the plan overview with the board, and encouraged them to read the entire plan. **C) Prom Planning** - Supt Burgess discussed current guidance from MDE regarding activities, and how it relates to a potential Prom for our students. **D) Safety Committee** – Supt Burgess advised that the safety committee met last week and had no change in recommendations regarding the District Learning Model. **E) Social Studies Curriculum** – Supt Burgess discussed the concerns regarding new social studies curriculum standards. Supt Burgess advised that the standards are still in the first draft, but need to go through 2 more revision cycles before moving forward. **2) Building – A) Water Heater** – Supt Burgess advised that a water heater has gone out. We have 3, and now have 2 that are not working. Supt Burgess advised that he has included different options and quotes for replacement. **B) Upcoming Needs** – Supt Burgess advised that the head custodian has come up with a list of needs for the next 5-10 years. This list can be used for budget and planning purposes for upcoming years. **3) Financial– A) ESSER/GEER (Round 1)** – Supt Burgess advised that we have worked through our first round of ESSER & GEER funds. **B) ESSER (Round 2)** – Supt Burgess advised that a meeting regarding the new round of ESSER funds will be held on Thursday. **C) Impact Aid** - Supt Burgess advised that we have received notices of increases in our Impact Aid funding for this year and for last year. After confirming amounts, we were advised that our district was classified as a large district rather than a small district. We were not advised of any other changes, but should be receiving a larger portion of those funds for the last 2 years. **4) Legislative – A) Education & Legislation** – Supt Burgess advised there is currently a wide range of legislation concerning education. Some points being discussed include distance learning, funding, and the Governor’s Due North Plan. As we move down the legislative calendar many items will drop off, and we will have a better idea of the more serious proposals. **5) Personnel – A) Custodial** – Supt Burgess advised that we are still short one custodian at this point. Once the board approves hires later in the meeting, we will then be fully staffed with paras and cooks.
- 8.3 **Committee Report** – None
- 9 **Consent Calendar** – MMS Petterson/Vettleson to approve Consent Calendar as presented. MCU.
- 9.1 Approval of Bills Presented – All Funds
- | | |
|---|--------------------------------|
| Payroll Expense Checks and Checks Written between Board Meetings: | 68966-69004/Wires |
| Payroll Checks | 0030500-0030501 |
| February Bills | Voucher Numbers: 59625 – 59722 |
| | Check Numbers: 69005 – 69060 |
- Total Payroll/Expense Checks Approved: \$614,147.40
- 9.2 Approval of Electronic Transfers and Other Banking Transactions
- 9.3 Approval of Treasurer’s Report
- 9.4 Accept/Approve Donations
- 10 **Old Business** - None
- 11 **New Business**
- 11.1 **MOU for Pandemic Leave with MSEA** – Supt Burges presented the MOU. MMS Petterson/Vettleson to approve MOU. MCU.
- 11.2 **Water Heater Replacement** – Supt Burgess presented the quotes for replacing the water heater. A quote for an on demand/tankless water heater today. Discussion was held. MMS Petterson/Vettleson to approve moving forward with the on demand hot water system, and leave the final decision to the building committee based on additional information and quotes. MCU.

- 11.3 **School Calendar** – Superintendent Burgess reviewed the two options for the school calendar for the 2021-2022 school year. One includes e-learning days (Calendar Option A), and the 2nd option includes the traditional snow days (Calendar Option B). No action taken tonight.
- 11.4 **iPad Purchase**— Supt Burgess discussed iPad purchases to date. With 30 more iPads, we would have an iPad for every student in grades K-3. MMS Petterson/Gustafson to approve an additional iPad purchase. MCU.
- 11.5 **Teacher Computer Purchase** – Supt Burgess advised that teacher computers can be purchased with the additional ESSER funds we will receive. He presented the options available to update most of our staff with computers moving forward. MMS Vettleson/Wittenberg to approve computer purchase. MCU.
- 11.6 **Hiring – Janelle Maxie - Cook** –MMS Petterson/Vettleson to approve hire. MCU.
- 11.7 **Hiring – Teresa Smith – Para Educator** –MMS Gustafson/Petterson to approve hire. MCU.
- 11.8 **Resignation – Kyle Christianson – Athletic Director** –MMS Wittenberg/Wishard to accept resignation. MCU. Mr. Burgess thanked Mr. Christianson for his service as AD.
- 11.9 **Hiring - Linda Brown - Distance Coordinator** – MMS Vettleson/Gustafson to approve hiring. MCU
- 11.10 **Resignation – Kim Anderson – Science** – MMS Petterson/Vettleson to accept resignation. Mr. Burgess thanked Ms. Anderson for her dedication and service to the district.
- 12. **Action Items for March Meeting** –
 - 12.1 School Calendar
 - 12.2
 - 12.3
- 13 **Adjournment** – MMS Wittenberg/Vettleson to adjourn at 8:15 p.m. MCU

Next Regular Meeting – Monday, March 15, 2021, at 7:00 p.m.