

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
March 15, 2021 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:01 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Vanessa Gustafson, Tracy Imle, Dudley Wishard, Corey Petterson, and Gus Vettleson (arrived at 7:15 p.m.) (in person); None (via zoom). Absent: Jeff Westrum. Also present: Superintendent Jeff Burgess (in person); Principal Dugstad (in person); staff members (in person/zoom); and community members (zoom)

- 1 **Town Hall Meeting** – Odd Number Months
- 4 **Community Comments** – Ms. Mendick updated the board on how plans for Prom are progressing. Grand March will take place at 8:30 pm.
- 5 **Spotlight on Education** – Ms. Anderson showed a power point presentation of events that have happened since the last regular board meeting
- 6 **Approval of Agenda** – MMS Wittenberg/Petterson to approve agenda as amended – addition of item 11.7 – Distance Learning for 21-22, and item 11.8 – Receive request to negotiate. MCU.
- 7 **Approval of Minutes from Previous Meeting** – MMS Petterson/Wishard to approve minutes as presented. MCU.
 - 7.1 3/8/21– Special Meeting
- 8 **Informational Items**
 - 8.1 **Principal Report** –Principal discussed the following items: **1) County Fair** – Principal Dugstad discussed the upcoming fair in August. The hope is to have an in person fair. **2) MCA/Distance** – Principal Dugstad discussed the upcoming MCA testing as it pertains to distance learners. The plan is to use Fridays for distance learners to come in and take the test. **3) Preschool Screening** – Principal Dugstad advised that Preschool screening took place last week. **4) Scheduling Committee** – Principal Dugstad advised that the committee is working on the schedule for 21-22 school year. **5) Enrollment Update** - Principal Dugstad discussed the current enrollment numbers, which are currently 431. He also noted that 5 seniors are in danger of not graduating. **6) ACT Test** – Principal Dugstad advised the board of that 30 juniors took the ACT test. **7) PLC-Data Review** – Principal Dugstad discussed how PLCs are progressing, and how they are using testing data. **8) Superintendent** – Principal Dugstad thanked Superintendent Burgess for his time with the District.
 - 8.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational** - A) **Seniors** – Supt Burgess advised the board that as we enter our last 2 ½ months of school, we have about 5 seniors at risk for not graduating. The students and their parents have been informed of the circumstances, and have been given an opportunity for credit recovery through our Odysseyware program. The board will be kept updated. B) **Building** – A) **Building and Grounds Needs** – Supt Burgess advised he has worked with Virgil to identify building needs coming up in the next 5-10 years. Some items that could be taken care of this year include: lawnmower, ventilation system control upgrade, along with a few other items. More information will be available at the April meeting. B) **Vents/Sewer Smell** – Supt Burgess advised that we have been getting a strong sewer smell in the building, in part due to the vents on the roof icing up. We are currently working on the issue. **3) Legislative** – A) **News** – Supt Burgess advised there is currently a 1.6 billion budget surplus in the state. A large portion of the surplus is due to the lower amount of students in school this year. Legislators are currently working on how this should be allocated. B) **Stimulus Package** – Congress has passed the new stimulus package. We should see a significant increase in funding from the last bill. The first bill was \$13.2 billion, the second bill was \$54 billion, and this third bill includes \$126 for public allocation. We hope to see a significant amount above our last amounts, depending on how it is allocated. **4) Financial** – A) **Financial Reports** – These reports are on track. We are still tracking high revenues & higher expenditures. Supt Burgess pointed out some specific items on the reports.
 - 8.3 **Committee Report** –
 - 8.3.1. – Finance – Supt Burgess advised that the committee met to discuss the numbers for this year. A preliminary budget was reviewed. Discussion was held. Questions were asked and answered.
 - 8.3.2 – Building & Grounds – Member Wittenberg presented the items that were discussed during the meeting. Currently the water heater is being replaced. Other items that were discussed include – Current – Lawn Mower, Ventilation system Future – Roof and sidewalk replacements.
- 9 **Consent Calendar** – MMS Wittenberg/Vettleson to approve Consent Calendar as presented. MCU.
 - 9.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	69061-69111/Wires
Payroll Checks	0030502-0030504
March Bills	Voucher Numbers: 59899-59930/59949-59997
	Check Numbers: 69112 – 69162
 - Total Payroll/Expense Checks Approved: \$606,917.83
 - 9.2 Approval of Electronic Transfers and Other Banking Transactions
 - 9.3 Approval of Treasurer’s Report
 - 9.4 Accept/Approve Donations
- 10 **Old Business - None**
- 11 **New Business**
 - 11.1 **Technology Specialist Hours Increase** – Supt Burges discussed the reason behind the increase the hours, which would include rearranging of duties, and possibly bringing in a Garden Valley television station, maybe Robotics. MMS Vettleson/Gustafson to approve increase. MCU.

- 11.2 **Garden Valley Broadcast System** – Supt Burgess explained his discussion with Garden Valley regarding an agreement with the district. Discussion was held. The board decided to wait to make a decision, and gather more information.
- 11.3 **IT Servicer Agreement** – Superintendent Burgess reviewed the two options for Managed IT providers. MMS Petterson/Gustafson to approve contract with Corporate Technologies, after research is complete. MCU.
- 11.4 **2021-2022 Calendar Approval** – Supt Burgess presented the 20-21 calendar options. Discussion was held. MMS Petterson/Gustafson to approve 21-22 calendar option A with e-learning days. This calendar requires an E-Learning plan be submitted and approved by both MDE and the board. Voting in Favor – 4 (Petterson, Gustafson, Wishard, and Imle), Voting Against – 2 (Vettleson & Wittenberg). Motion Carries
- 11.5 **Approval of Early Budget** – Supt Burgess presented the early budget for the 2021-2022 schoolyear. MMS Petterson/Vettleson to approve budget as presented. MCU.
- 11.6 **Quarantine Period** – Supt Burgess presented the recommendations of the Safety Committee to move to a 10 day quarantine period if certain conditions are met and a negative PCR test is done on day 8 or after. MMS Gustafson/Petterson to accept recommendation. MCU
- 11.7 **Distance Learning for 21-22** – Supt Burgess reviewed an email from Ed MN for Distance Learning for 21-22. He discussed some possible options as well. Currently no word has come from the Legislature regarding whether this will be required next year. Discussion was held. Supt Burgess will bring more information to the April board meeting. No action needed at this time.
- 11.8 **Request to Negotiate** – Ed MN Clearbrook-Gonvick has put in a request to negotiate. They would like to meet prior to April 12th to establish the negotiation ground rules.
12. **Action Items for April Meeting** –
 - 12.1
 - 12.2
 - 12.3
- 13 **Adjournment** – MMS Vettleson/Wittenberg to adjourn at 8:56 p.m. MCU

Next Regular Meeting – Monday, April 19, 2021, at 7:00 p.m.