

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
April 19, 2021 - 7:00 P.M.

The meeting was called to order by Chair Westrum at 7:03 p.m. Declaration of Quorum – Members present: Tracy Imle, Gus Vettleson, Corey Petterson, Vanessa Gustafson, Dudley Wishard, and Jeff Westrum (in person); None (via zoom). Absent: None. Also present: Superintendent Jeff Burgess (in person); Principal Dugstad (in person); staff members (in person/zoom); and community members (zoom)

1 **Town Hall Meeting (Odd Months)**

4 **Community Comments** – John Eggers spoke about the Project Graduate Program (100% Graduation Rate).

5 **Spotlight on Education** – Ms. Anderson showed a power point presentation of events that have happened since the last board meeting

6 **Approval of Agenda** – MMS Imle/Petterson to approve agenda as amended – addition – item 11.7 – FMLA Request. MCU.

7 **Approval of Minutes from Previous Meeting** – MMS Petterson/Wittenberg to approve minutes as presented. MCU.

7.1 3/15/21– Regular Meeting

8 **Informational Items**

8.1 **Principal Report** –Principal discussed the following items: **1) Preliminary MCA Data/Prom** – Principal Dugstad advised that MCA testing is wrapping up, and he reviewed some of the preliminary data. Prom was held on Saturday. All went extremely well & a good time was had by all. **2) AIPAC Vote of Concurrence** – Principal Dugstad reviewed the information on the vote of Concurrence. This will happen again in the fall for the 21-22 school year. **4) Looking to the 21-22 School Year – A) Elementary Enrollment** - Principal Dugstad discussed the section sizes for next year. He noted that the upcoming 2nd grade, while small, would benefit from being 2 sections. It is his hope to use ESSER dollars to add a teacher to make this possible. That teacher could also potentially be used for distance learning if the district is required to offer that option next year. **B) High School Scheduling, Learning Loss** – Principal Dugstad discussed potential plans for high school scheduling of potential distance learning students, as well as a plan to help recoup some of the learning loss that occurred due to COVID. Mr. Dugstad also discussed the possibility of hiring an interventionist for the high school students. **5) E-Learning Plan** – Mr. Dugstad and Ms. Goudge handed out a tentative plan for E-Learning Days in 21-22.

8.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational - A) iPads** – Supt Burgess advised that we have distributed iPads from the last order, and was pleased to announce that we are now a 1-1 device school, with 1 iPad for every K-3 student and 1 Chromebook for every 4-12 student. We also purchased new teacher computers. **2) Building – A) Building/Grounds Needs** – Supt Burgess advised he included information regarding lawnmower options, basketball hoop winches, and ventilation/heating and cooling. He advised that these items will be discussed later in the meeting. **3) Legislative – A) News** – Supt Burgess advised that we are still waiting to see how some legislative items play out with distance learning, budgeting and new mandates for schools. There has not been a lot of clarity on how things will proceed. **4) Financial – A) Financial Reports** – Superintendent Burgess reviewed the comparison report. These reports are on track. We are working on some budgeting for our ESSER II dollars. Some of the initial expenses will be technology purchases and staffing expenses for the year. **4) Personnel – A) Athletic Director** – Supt Burgess advised that we had no internal interest in the position, and will, therefore, start advertising externally. We will also need to post for a permanent Community Education Director, as the last time we posted it was for an interim person.

8.3 **Committee Report** –

8.3.1 – Negotiations – Member Vettleson advised that they met today, and will meet again on May 5th. Ground rules and goals were set today.

9 **Consent Calendar** – MMS Imle/Vettleson to approve Consent Calendar as presented. MCU.

9.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

69163-69197/Wires

Payroll Checks

None – All Payroll Payments were Direct Deposit

March Bills

Voucher Numbers: 60174 – 60270

Check Numbers: 69198 – 69250

Total Payroll/Expense Checks Approved: \$710,981.95

9.2 Approval of Electronic Transfers and Other Banking Transactions

9.3 Approval of Treasurer’s Report

9.4 Accept/Approve Donations

10 **Old Business**

10.1 **Superintendent Search** – The process is still ongoing. Two additional candidates will be interviewed this week. Interviews will take place on Wednesday, April 21, 2021. The same format used during the last interviews will be used again. No action needed at this time.

11 **New Business**

11.1 **Lawnmower Purchase** – Supt Burgess presented the options for different lawnmowers. Discussion was held. More information will be gathered regarding other possible options. MMS Imle/Vettleson to approve purchase of a Bobcat tractor with attachments after more information is gathered. The final decision will be made by the Building Committee. MCU.

- 11.2 **Gym Winches** – Supt Burgess discussed the need for new winches on all basketball hoops in the gym, and presented a quote. The board requested that more information be gathered, and it be brought back to the board in May.
- 11.3 **Ventilation Control System** – Superintendent Burgess reviewed the proposal for upgrading our Ventilation System. MMS Petterson/Imle to approve the upgrade. MCU.
- 11.4 **Broadcasting Options** – Supt Burgess discussed the different options available for broadcasting school events. He advised that if we select Garden Valley, there is an agreement that needs to be signed. Discussion was held, and questions were answered. MMS Imle/Gustafson to approve using Garden Valley for our broadcasting needs. MCU.
- 11.5 **Insurance Plan Approval** – Supt Burgess reviewed the process for selecting an insurance plan for employees, which included an RFP, opening of sealed bids, and meeting with insurance providers. He advised that the teacher group would like to stay with PEIP, while the support/office group will stay with the plan offered by the NWSC. He noted that these plans were communicated by the insurance committee members from each group. MMS Petterson/Wittenberg to approve insurance bids as recommended. MCU.
- 11.6 **Graduation Plans** – Supt Burgess advised that Mr. Bettin will be working cooperatively with the Safety Committee to plan graduation. The group met on Thursday, April 15th. The initial thought is to have a football field ceremony, which would allow the District to permit as many people as students would like to have. The backup plan would be to move to the ceremony to the big gym if weather does not allow for an outdoor ceremony. If moved to the gym, we can still allow for approximately 8 people per graduate, with our current restrictions on capacity. Those restrictions could change prior to graduation. MMS Vettleson/Imle to accept initial graduation plan. MCU
- 11.7 **FMLA Leave Request** – MMS Wittenberg/Petterson to approve request. The dates would be from to 5/5-5/28/21 . Roll Call Vote: Gustafson - Yes, Imle - Yes, Petterson - Yes, Vettleson - Yes, Wittenberg - Yes, Wishard - Yes, Westrum – Yes. MCU
- 12. **Action Items for May Meeting** –
 - 12.1 Gym Winches
- 13 **Adjournment** – MMS Imle/Vettleson to adjourn at 8:57 p.m. MCU

Next Regular Meeting – Monday, May 17, 2021, at 7:00 p.m.