

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
SPECIAL MEETING
August 3, 2020 - 7:00 P.M.

The meeting was called to order by Chairman Westrum at 7:00 p.m. Declaration of Quorum – Members present: Dudley Wishard, Tom Stenzel, Corey Petterson, Tracy Imle, Jeff Westrum, and Richard Hetland (in person); Kris Snyder (via zoom). Absent: Also present: Superintendent Jeff Burgess (in person), Principal Dugstad (in person), multiple staff members (in person/zoom), and community members (zoom).

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – A comment was made regarding returning to school in the fall.
- 5 **Approval of Agenda** – MMS Imle/Petterson to approve agenda as amended, adding items 8.5 – Open House; Item 8.6 - Meet the Bears; 8.7 – Fall Athletic Meeting; 8.8 - Hire Jamie Weems; 8.9 – Hire Tiffany Kroulik. MCU.
- 6 **Approval of Minutes from Previous Meeting** - MMS Hetland/Stenzel to approve as presented. MCU.
 - 6.1 07/20/20 - Regular Meeting
- 7 **Informational Items**
 - 7.1 **Principal Report** –Principal Dugstad discussed the following items: **1) COVID Educational Planning Sheet** – Principal Dugstad presented the plans for the following Plans (Based on MDE Guidance) – In-Person Learning, Hybrid and Distance Learning for the 20-21 school year **2) Registration Update** –Principal Dugstad gave an update regarding students in grades 7-12 registering for classes for the 20-21 School year.
 - 7.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Operations** – Supt Burgess described the rolls he and Mr. Dugstad have taken during the planning for the fall. He noted that the Safety Committee held a meeting today and discussed their thoughts for opening in the fall. Things have been very fluid, and information is constantly changing.
 - 7.3 **Committee Report** – None
- 8 **New Business**
 - 8.1 **Safety Procedures** – Superintendent Burgess presented the Safety Procedures. Discussion was held. No action needed
 - 8.2 **School Scheduling** – Supt Burgess presented the school scheduling options for 20-21. Discussion was held. MMS Imle/Wishard to adopt Plan 1 for the 20-21 school year. MCU.
 - 8.3 **School Operational Plan** – Superintendent presented the Operational Plan, and he advised the safety committee recommended returning to school full time in the fall.
 - 8.3.1 **Return to School** – MMS Imle/Petterson to return to school full time in the fall, using Plan 1. MCU.
 - 8.3.2 **Decision Model** – Supt Burgess presented the Decision Model. Discussion was held. The board decided to give administration authority to make decisions unless entire school is affected. In this case an emergency board meeting can be called. No vote needed. .
 - 8.4 **Staffing Plan** – Supt Burgess presented the staffing plan for 20-21. MMS Imle/Petterson to approve plan as presented. MCU.
 - 8.5 **Open House** – Superintendent Burgess discussed upcoming events & options to hold them. Discussion was held & it was decided to allow administration to make the decision.
 - 8.6 **Meet the Bears Night** – Superintendent Burgess discussed upcoming events & options to hold them. Discussion was held & it was decided to allow administration to make the decision
 - 8.7 **Fall Athletic Meeting** – Supt Burgess discussed an online version for the Fall Athletic Meeting. Coaches will set up times to distribute equipment. 8.8 **Approve Hire – Jamie Weems – Admin Assistant/Testing** – MMS Imle/Stenzel to approve hire. MCU.
 - 8.9 **Approve Hire – Tiffany Kroulik –Long Term Sub Community Ed** – MMS Stenzel/Hetland to approve hire. MCU.
9. **Action Items for Next Meeting** –
 - 9.1
 - 9.2
 - 9.3
10. **Adjournment** – MMS Hetland/Petterson to adjourn at 8:50 p.m. MCU

Next Regular Meeting – Monday, August 17, 2020, at 7:00 p.m.